

- 5.07 Self Attested Photostat copy of caste certificate from competent authority in the case of SC/ST/OBC candidates (as given in Annexure-3 and Annexure-4). Self declaration from OBC candidates regarding non-creamy layer status in the proforma as given in Annexure -5.
- 5.08 Medical Certificate from Eye Specialist for the posts of Assistant Station Master / Assistant Loco Pilot Diesel (as given in Annexure-6) issued not more than 6 months before the closing date of Employment Notice.
- 5.09 Disability Certificate in prescribed format by persons with disabilities (as given in Annexure-7).
- 5.10 Declaration form by the visually handicapped candidates and scribe to be engaged for writing the examination (as given in Annexure-8).
- 5.11 Ex-Servicemen candidates should submit self attested Photostat copy of the discharge certificate. They should also enclose the appropriate certificate issued by the competent authority for the equivalence of their educational/technical qualifications.
- 5.12 No Objection Certificate from the competent authority, if already employed in Railways or any Government department / public sector undertakings.
- 5.13 Self attested Photostat copy of requisite certificates in case of candidates claiming any other type of age relaxation.
- 6. INVALID APPLICATIONS:-**
Candidates are requested to read all instructions thoroughly before sending their applications to the RRB. Otherwise, their applications are likely to be rejected on one or more of the following reasons. In case the application is rejected, the candidate will be intimated by post regarding the reason of rejection.
- 6.01 Application received after the closing date of Employment notification.
- 6.02 Passage not copied in the information sheet (or) copied in capital letters.
- 6.03 Application without signatures (or) signatures done in capital letters.
- 6.04 Left hand thumb impression not affixed/blurred/smudged on the application form & information sheet.
- 6.05 Copies of requisite certificates not enclosed. (Certificate for date of birth, educational and/or professional certificate, Community Certificate for SC/ST/OBC, Discharge certificate for Ex-Servicemen candidates, Disability certificate for Persons with disabilities etc.)
- 6.06 OBC certificate not in the prescribed format or without self declaration of creamy layer. (for consideration of relaxation for OBC).
- 6.07 Self attested Vision Certificate not enclosed (or) incomplete. (for ALP/ASM posts).
- 6.08 FEE- postal order /DD not enclosed or less fee enclosed or invalid IPO/DD i.e. IPO/DD purchased before date of issue of and after closing date of Employment Notice.
- 6.09 Identification marks column not filled up.
- 6.10 Do not possess the prescribed qualification for the post on date of application.
- 6.11 Over aged or under aged or Date of Birth not filled or wrongly filled.
- 6.12 Double or multiple applications submitted for the same post.
- 6.14 Application without colour photo (or) photo with cap, wearing goggles, disfigured, unrecognizable, or scanned or Xerox copy.
- 6.15 More than one application in single envelope.
- 6.16 Candidate's name is figuring in the debarred list.
- 6.17 Incomplete/illegible application.
- 6.18 Application not in the prescribed format.
- 6.19 Category/post not filled up or incorrectly filled.
- 6.20 Application addressed to other RRBs.
- 6.21 Application filled in a language other than English/Hindi.
- 7. RECRUITMENT PROCESS:-**
- 7.01 The selection is made strictly as per merit, on the basis of written / online examination. In addition, Aptitude/Skill Test/Interview etc. may also be conducted wherever applicable. Short listed candidates will be called for verification of the original documents according to merit, availability of vacancies and reservation rules.
- 7.02 There shall be negative marking in written/online examinations and marks shall be deducted for each wrong answer @ 1/3 of the allotted marks for each question.
- 7.03 The syllabus for the written / online examination will be generally in conformity with the educational standards and/or technical qualifications prescribed for the posts. The Questions will be of objective type with multiple answers and likely to include questions pertaining to General Knowledge, General English / General Hindi, General Arithmetic, Analytical and Quantitative Skills and those subjects covered as part of minimum educational/technical qualifications for the post. The question paper will be bilingual i.e. in English and Hindi and the duration of the examination will be 1 ½ to 2 hours with approximately 100 to 150 questions.
- 7.04 The Railway Recruitment Board, at its discretion may hold additional written test(s) and/or interview/skill test if considered necessary for all or for a limited number of candidates as may be deemed fit by Railway Recruitment Board.
- 7.05 The date, time and venue of the written /online examination and Aptitude/Skill Test/ Interview will be fixed by the RRB and will be intimated to the eligible candidates in due course. Request for postponement of the examination/skill test/interview and change of center/venue will not be entertained under any circumstance.
- 7.06 Stages of examination are given against each post. Based on the performance of candidates in the examination, the candidates equal to the number of vacancies will be called for document verification in the main list. In addition 20% extra candidates are also called as standby candidates and they are considered for empanelment only if there is shortfall in empanelment from the main list. During document verification, the candidates will have to produce their original certificates. No additional time will be given and the candidature of the candidates not producing their original certificates on the date of verification is liable to be forfeited.
- 7.07 The appointment of selected candidates is subject to his/her passing requisite Medical Fitness Test to be conducted by the Railway Administration, final verification of educational and community certificate and verification of antecedent/character of the candidate.
- 8. MEDICAL FITNESS TEST:-**
The candidates recommended for appointment will have to pass requisite medical fitness test(s) conducted by the Railway Administration to ensure that the candidates are medically fit to carry out the duties connected with the post. Visual Acuity Standard is one of the important criteria of medical fitness of railway staff. The medical requirements against different medical standards for different categories are outlined below:
- a. **A-1:** Physically fit in all respects. Visual Standards -Distance Vision: 6/6, 6/6 without glasses. Near Vision: Sn: 0.6, 0.6 without glasses (must clear fogging test) and must pass test for Colour Vision, Binocular Vision, Field of Vision & Night Vision.
- b. **A-2:** Physically fit in all respects. Visual Standards-Distance vision: 6/9, 6/9 without glasses. Near Vision: Sn: 0.6, 0.6 without glasses and must pass test for Colour Vision, Binocular Vision, Field of Vision & Night Vision.
- c. **A-3:** Physically fit in all respects. Visual Standards-Distance Vision: 6/9, 6/9 with or without glasses (power of lenses not to exceed 2D). Near Vision: Sn: 0.6, 0.6 with or without glasses and must pass test for Colour Vision, Binocular Vision, Field of Vision & Night Vision.
- d. **B-1:** Physically fit in all respects. Visual Standards - Distance Vision: 6/9, 6/12 with or without glasses (power of lenses not to exceed 4D). Near Vision: Sn: 0.6, 0.6 with or without glasses when reading or close work is required and must pass test for Colour Vision, Binocular Vision, Field of Vision & Night Vision.
- e. **B-2:** Physically fit in all respects. Visual Standards - Distance Vision: 6/9, 6/12 with or without glasses (power not to exceed 4D). Near Vision: Sn: 0.6, 0.6 with or without glasses when reading or close work is required and must pass test for Field of Vision.
- f. **C-1:** Physically fit in all respects. Visual Standards - Distance Vision: 6/12, 6/18 with or without glasses. Near Vision: Sn: 0.6, 0.6 with or without glasses when reading or close work is required.
- g. **C-2:** Physically fit in all respects. Visual Standards - Distance Vision: 6/12, Nil with or without glasses. Near Vision, Sn: 0.6 combined with or without glasses when reading or close work is required.

NOTE: (a) The above medical standards (Criteria) are indicative and not exhaustive and apply to candidates in general.

(b) For Ex-Servicemen different standards apply.

(c) Candidates applying for the post of ASM/ALP should enclose a medical certificate from a Registered Eye Specialist as per prescribed format (Annexure -6). It may be noted that candidates qualifying in examination(s) for these posts but failing in prescribed medical examination(s) will not in any case be considered for any alternative appointment.

9. EX-SERVICEMEN CANDIDATES:-

This employment notice contains some vacancies reserved for ex-servicemen irrespective of their community. However, ex-servicemen may also apply against other vacancies not earmarked for them for which they will be granted age relaxation and fee exemption as indicated in paras 2.03 & 3.01 respectively.

9.01 The term Ex-Servicemen means a person who has served in any rank (whether as a Combatant or non-Combatant) in the regular Army, Navy or Air Force of the Indian Union but does not include a person who has served in the Defence Security Corps., the General Reserve Engineering Force, the Lok Sahayak Sena and the Para Military Forces; **and**

9.02 Who has retired from such service after earning his/her pension **or**

9.03 Who has been released from such service on medical grounds attributable to military service **or** circumstances beyond his control and awarded medical or other disability pension **or**

9.04 Who has been released otherwise than on his own request as a result of reduction in such establishment **or**

9.05 Who has been released from such service after completing the specific period of engagement otherwise than on his own request or by way of dismissal or discharge on account of misconduct or inefficiency and has been given a gratuity and includes persons of the Territorial Army of the following categories:

(a) Pension holders for continuous embodied service (b) Pensions with disabilities attributable to military service and (c) Gallantry award winner.

9.06 For vacancies reserved for Ex-servicemen, an Ex-serviceman with 15 years active service in the armed forces with matriculation will be considered eligible to apply for the posts for which the minimum qualification is an University Degree provided the relevant certificate issued by the military authority is attached with the application.

EXPLANATION: The persons serving in the Armed Forces of the Union, who on retirement from service would come under the category of Ex-Servicemen may be permitted to apply for re-employment one year before the completion of the specific terms of engagement and avail themselves of all concessions available to Ex-Servicemen but shall not be permitted to leave the uniform until they complete the specific terms of engagement in the Armed Forces of the Union. Ex-Servicemen candidates who have already secured employment under Central Government in Group 'C'/D' will be permitted the benefit of age relaxation as prescribed for Ex-Servicemen for securing another employment in a higher grade or cadre in Group 'C'/D' under Central Government. However, such candidates will not be considered against the vacancies reserved for Ex-Servicemen in the Central Govt. jobs.

9.07 Ex-Servicemen are required to clearly indicate all required particulars including community in the application form and enclose all documentary proof including Community Certificates in the prescribed format, as required.

9.08 A serving defence services personnel would become eligible for applying against ex-serviceman only when he completes the prescribed period of army services within a year from the closing date of this notification (i.e. 27.01.2009).

10. PERSONS WITH DISABILITIES (PWD) :-

10.01 The suitability of a post for persons with disability has been indicated against each post. In case of some posts, certain vacancies are specifically reserved for them. However, they may also apply as normal candidates against the vacancies earmarked for their respective community i.e. UR/SC/ST/OBC, for those posts which have been identified suitable for persons with disabilities even if no separate vacancies are earmarked for them.

10.02 **Concessions:** (i) Persons with disabilities are exempted from payment of examination fees irrespective of the fact whether the post is reserved or identified as suitable for PWDs. ii) Relaxation of 10 years in upper age limit - applicable irrespective of the fact whether the post is reserved or not, provided the post is identified as suitable for PWDs. In addition, the candidates belonging to OBC and SC/ST are eligible for normal relaxation of 3 and 5 years respectively.

10.03 **Definitions of Disabilities:** Definitions of categories of disabilities for the purpose of recruitment are given below:

(a) **Blindness:** 'Blindness' refers to a condition where a person suffers from any of the following conditions, namely: (i) total absence of sight; or (ii) visual acuity not exceeding 6/60 or 20/200 (snellen) in the better eye with correcting lens; (iii) limitation of the field of vision subtending an angle of 20 degrees or worse;

(b) **Low vision:** "Person with low vision" means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.

(c) **Hearing impairment:** "Hearing Impairment" means loss of sixty decibels or more in the better ear in the conversational range of frequencies.

(d) **Locomotor disability:** "Locomotor disability" means disability of the bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy.

(e) **Cerebral Palsy:** "Cerebral Palsy" means a group of non-progressive conditions of a person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-natal, peri-natal or infant period of development

(f) All the case of orthopaedically handicapped persons would be covered under the category of "Locomotor disability or cerebral palsy."

10.04 **DEGREE OF DISABILITY FOR RESERVATION:** Only such persons would be eligible for reservation in services/posts who suffer from not less than 40 per cent of relevant disability. A person who wants to avail the benefit of reservation will have to submit a Disability Certificate issued by a competent authority as given in Annexure-7.

10.05 COMPETENT AUTHORITY TO ISSUE DISABILITY CERTIFICATE:

The competent authority to issue Disability Certificate shall be a Medical Board duly constituted by the Central or a State Government. The Central/State Government may constitute Medical Board(s) consisting of at least three members out of which at least one shall be a specialist in the particular field for assessing locomotor/cerebral/visual/hearing disability, as the case may be.

10.06 Visually Handicapped candidates/those candidates whose writing speed is affected by Cerebral Palsy can avail the assistance of SCRIBE for writing answers on their behalf. For engaging the SCRIBE, the candidate will have to suitably inform the RRB in advance as per Annexure-8. The engagement of SCRIBE will be subject to the following conditions: (a) The candidates will have to arrange their own SCRIBES at their own cost during the examination. Separate Admit Cards will be issued to the SCRIBES accompanying the Visually Handicapped candidates. Admit cards should contain the particulars and photograph of the SCRIBE duly signed by him/her. (b) The academic qualification of the SCRIBE should be one grade below the qualification prescribed for the post for which recruitment is being made. (c) The SCRIBE can be from any academic discipline different from that of the candidate. He/She should not have secured more than 60% marks in the qualification mentioned at (b) above. (d) The candidates as well as the SCRIBE will have to give a suitable undertaking (Annexure-8) along with the application conforming that the SCRIBE fulfills all the stipulated eligibility criteria for a SCRIBE as mentioned above. In case it transpires later that he/she did not fulfill any of the laid down eligibility criteria or there has been suppression of material facts, the candidature of the applicant will stand cancelled irrespective of the result of the examination. The Visually Handicapped candidate shall be responsible for any misconduct on the part of the scribe brought by him/her. The undertaking, as given in the Annexure-8, should be submitted by the Visually Handicapped candidates/candidates whose writing speed is affected by Cerebral Palsy, along with his/her application.

10.07 All one eyed candidates and VH candidates whose visual degree of disability is less than 40% shall not be considered as Visually Handicapped persons and the provision for engaging SCRIBE shall not be applicable to them.

10.08 All selected candidates will be subjected to medical examination by Railway Medical Authority at the time of appointment and only those conforming to the medical standards as laid down in the